Child Protection Policy

I believe that the happiness, safety and welfare of every child are important. Whilst your child is in my care, I will take all reasonable steps to protect them from harm.

As a registered childminder, and in accordance with the guidelines laid down by *The Children’s Act (1989)* andthe *All Wales Child Protection Procedures*, I have a duty to report any suspicious incidents or accidents to the relevant authorities without delay. This includes notifying the Care Inspectorate Wales. The welfare of the child is of paramount importance.

Any injuries that your child has upon arrival at my home must be logged in my ‘Accident/Incident & Medication Record Book’ under ‘existing injuries’. A brief explanation from you on how the injury occurred will be required, along with your signature.

Any accidents that occur whilst in my care will also be logged in the above book. An explanation of how it occurred will be included, along with a witness’s signature (if available) and my own signature. You will then be required to sign the entry on collection of your child the same day.

Any suspected incident of abuse, whether it is physical abuse, physical neglect, emotional or sexual abuse, which is brought to my attention will be recorded and, if needs be, passed to the relevant authority. How I record and report alleged abuse is laid out in my “Procedure for recording/reporting alleged abuse”.

If an allegation is made against either myself or my assistants, then CIW will be informed immediately, and I will then follow their instructions on how to proceed.

List of useful telephone numbers:-

Ceredigion Social Services Department 01545 574000

Aberystwyth Police Station 01267 222020

NSPCC 0808 800 5000

ChildLine 0800 1111

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